



ONGWEDIVA ANNUAL TRADE FAIR 2020
Friday, August 21, 2020 to Saturday, August 29, 2020

APPLICATION FORM

2. EXHIBITOR'S INFORMATION:

Please complete the application form in block letters. Instructions will be carried out according to the information provided.

Company Name			
Contact Person			
Job Title			
Nature of Business (give a brief description of your business)			
Contact Details	Postal Address:	Tel No.:	
	Fax No.:	Mobile No.:	
	E-Mail:	Website Address:	
Country of Origin (for Foreign Exhibitors ONLY)			

**A SEPARATE APPLICATION FORM MUST BE COMPLETED FOR EACH EXHIBITION SPACE/HALL
PLEASE TICK ON THE APPROPRIATE COLUMN.**

2. INDOOR STANDS: Please tick in the appropriate box

2.1 Queen's Hall 3x3 m² @ N\$ 5000.00	<input type="checkbox"/>	2.2 King Kauluma's 3x3 m² @ N\$3 500.00	<input type="checkbox"/>
2.3 Headmen's Hall 3x3 m² @ N\$ 3000.00	<input type="checkbox"/>	2.4 SME Tent @ N\$250.00 (please attached ID copy)	<input type="checkbox"/>
2.5 Fish Hall 3x3 m² @N\$5000.00	<input type="checkbox"/>		<input type="checkbox"/>
(NB) No. of stands required:		Total amount payable N\$	

Do you require white shell hardboard partitioning (carpeting automatically included)? Cost of breaking down the stand built as a result of wrong marking of this form will be borne by the exhibitor. <i>Note: Not applicable to SME tent</i>	YES	NO
Do you require Exhibitor's name board positioned above the exhibition stand (printed in black/white)?	YES	NO

3. OUTDOOR STANDS: Please tick in the appropriate box

3.1 Open Stand Category A: 6 - 9m² @ N\$2,500.00	<input type="checkbox"/>	3.2 Open Stand Category B: 18m² @ N\$3,500.00	<input type="checkbox"/>	3.3 Open Stand Category C: 36m² @ N\$7,000.00	<input type="checkbox"/>
3.4 Open Stand Category D: Fish Hall only 36m² @ N\$7,000.00	<input type="checkbox"/>	3.5 Open Stand Category E: Kidz Entertainment 81 m² @ N\$7,000.00	<input type="checkbox"/>	3.6 Open Stand Category F: 81m² @ N\$15,000.00	<input type="checkbox"/>
3.7 Open Stand Category G: 150m² @ N\$18,000.00	<input type="checkbox"/>				<input type="checkbox"/>

No. of stands required	Total amount payable N\$
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5. AGRICULTURAL SHOW 6-9 m ² @N\$2,500.00	YES	NO
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6. EXHIBITION CATEGORY:

The product/ service sector's I/we wish to exhibit is: (Please tick the appropriate category)

<input type="checkbox"/> Art/Craft /Pottery	<input type="checkbox"/> Agricultural	<input type="checkbox"/> GRN ministry/ office/ depart	<input type="checkbox"/> Beauty Products	<input type="checkbox"/> Clothing & Textile
<input type="checkbox"/> Medical/Pharmaceutical Allied Services	<input type="checkbox"/> Education	<input type="checkbox"/> Amusement	<input type="checkbox"/> Electronics	<input type="checkbox"/> ICT Services
<input type="checkbox"/> Financial Services	<input type="checkbox"/> Media	<input type="checkbox"/> Automotive	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Kitchenware
<input type="checkbox"/> Regional/Local Authorities	<input type="checkbox"/> Industrial	<input type="checkbox"/> Banking	<input type="checkbox"/> Non-Banking financial Institution	

Stationery/Publishing	Furniture	Toys	Tourism/Hospitality	Food/Beverages
Transport	Energy	Industrial	Real Estate/ Properties	Mining
Fisheries/ Marine	Other			
Other, please specify:				

7. ADDITIONAL INFORMATION: EXTRA'S

- The submission of an application form **does not** guarantee the applicant an exhibition booth/stand/space.
- Evaluation of applications shall be done from **February 01 to 28, 2020**. Successful applicants will be notified from **March 01, 2020**.
- Bookings shall only be confirmed once actual payment has been received.
- The deadline for payment of exhibition stands is **June 30, 2020**.
- Applications for extra entry and vehicle passes must be submitted on or before **June 30, 2020** while payment should be done on or before **August 15, 2020**. No extra passes shall be issued without full payment.
- Limited tables are available for rental, for the duration of the fair. Only **one** table per exhibition stand, up to a maximum of **two** tables for more than one stand, shall be allowed.

The standard exhibition price includes: The exhibition space (up to 9m ²), 2X Exhibitor's Passes and 1X Vehicle Pass ONLY (N/A to SME Tent)	ONLY 2X additional Exhibitor's Pass @ N\$ 180.00 can be ordered per stand.	ONLY 1X additional Vehicle Pass @ N\$ 180.00 can be ordered per stand.	Access Pass Booklet (14X paged) @ N\$ 240.00 PS: Each pass is valid for one entry ONLY.
Rental fee per table @ N\$ 70.00 for the duration of the Fair.	Special Exhibitor's Pass @ N\$ 360.00	Special Vehicle Pass @ N\$ 360.00	Rental of Conference Hall (2x hour session) @ N\$1, 150.00

OATF reserves the right to allocate me/us in the appropriate product grouping area for exhibition. I/we accept the terms and conditions of the Ongwediva Annual Trade Fair and consider ourselves contractually bound by these.

Signature:	Name in Print:	Date:
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Ongwediva Annual Trade Fair

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