



ONGWEDIVA ANNUAL TRADE FAIR 2019
Friday, August 23, 2019 to Saturday, August 31, 2019

APPLICATION FORM

2. EXHIBITOR'S INFORMATION: <i>Please complete the application form in block letters. Instructions will be carried out according to the information provided.</i>					
Company Name					
Contact Person					
Job Title					
Nature of Business (give a brief description of your business)					
Contact Details	Postal Address:		Tel No.:		
	Fax No.:		Mobile No.:		
	E-Mail:		Website Address:		
Country of Origin (for Foreign Exhibitors ONLY)					
A SEPARATE APPLICATION FORM MUST BE COMPLETED FOR EACH EXHIBITION SPACE/HALL PLEASE TICK ON THE APPROPRIATE COLUMN.					
2. INDOOR STANDS: Please tick in the appropriate box					
2.1 Queen's Hall 3x3 m ² @ N\$ 5000.00		2.2 King Kauluma's 3x3 m ² @ N\$3 500.00			
2.3 Headmen's Hall 3x3 m ² @ N\$ 3000.00		2.4 SME Tent @ N\$250.00 (please attached ID copy)			
2.5 Fish Hall 3x3 m ² @N\$5000.00					
(NB) No. of stands required:			Total amount payable N\$		
Do you require white shell hardboard partitioning (carpeting automatically included)? Cost of breaking down the stand built as a result of wrong marking of this form will be borne by the exhibitor. <i>Note: Not applicable to SME tent</i>				YES	NO
Do you require Exhibitor's name board positioned above the exhibition stand (printed in black/white)?				YES	NO
3. OUTDOOR STANDS: Please tick in the appropriate box					
3.1 Open Stand Category A: 6 - 9m ² @ N\$2,500.00		3.2 Open Stand Category B: 18m ² @ N\$3,500.00		3.3 Open Stand Category C: 36m ² @ N\$7,000.00	
3.4 Open Stand Category D: Fish Hall only 36m ² @ N\$7,000.00		3.5 Open Stand Category E: Kidz Entertainment 81 m ² @ N\$7,000.00		3.6 Open Stand Category F: 81m ² @ N\$15,000.00	
3.7 Open Stand Category G: 150m ² @ N\$18,000.00					
No. of stands required			Total amount payable N\$		
5. AGRICULTURAL SHOW 6-9 m ² @N\$2,500.00			YES	NO	
6. EXHIBITION CATEGORY: The product/ service sector's I/we wish to exhibit is: (Please tick the appropriate category)					
Art/Craft /Pottery	Agricultural	GRN ministry/ office/ depart	Beauty Products	Clothing & Textile	
Medical/Pharmaceutical Allied Services	Education	Amusement	Electronics	ICT Services	
Financial Services	Media	Automotive	Manufacturing	Kitchenware	

Regional/Local Authorities	Industrial	Banking	Non-Banking financial Institution	
Stationery/Publishing	Furniture	Toys	Tourism/Hospitality	Food/Beverages
Transport	Energy	Industrial	Real Estate/ Properties	Mining
Fisheries/ Marine	Other			
Other, please specify:				

7. ADDITIONAL INFORMATION: EXTRA'S

- The submission of an application form **does not** guarantee the applicant an exhibition booth/stand/space.
- Evaluation of applications shall be done from **February 01 to 28, 2019**. Successful applicants will be notified from **March 01, 2019**.
- Bookings shall only be confirmed once actual payment has been received.
- The deadline for payment of exhibition stands is **June 30, 2019**.
- Applications for extra entry and vehicle passes must be submitted on or before **June 30, 2019** while payment should be done on or before **August 15, 2019**. No extra passes shall be issued without full payment.
- Limited tables are available for rental, for the duration of the fair. Only **one** table per exhibition stand, up to a maximum of **two** tables for more than one stand, shall be allowed.

The standard exhibition price includes: The exhibition space (up to 9m ²), 2X Exhibitor's Passes and 1X Vehicle Pass ONLY (N/A to SME Tent)	ONLY 2X additional Exhibitor's Pass @ N\$ 180.00 can be ordered per stand.	ONLY 1X additional Vehicle Pass @ N\$ 180.00 can be ordered per stand.	Access Pass Booklet (14X paged) @ N\$ 240.00 PS: Each pass is valid for one entry ONLY.
Rental fee per table @ N\$ 70.00 for the duration of the Fair.	Special Exhibitor's Pass @ N\$ 360.00	Special Vehicle Pass @ N\$ 360.00	Rental of Conference Hall (2x hour session) @ N\$1, 150.00

OATF reserves the right to allocate me/us in the appropriate product grouping area for exhibition. I/we accept the terms and conditions of the Ongwediva Annual Trade Fair and consider ourselves contractually bound by these.

Signature:	Name in Print:	Date:
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Ongwediva Annual Trade Fair

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