



ONGWEDIVA ANNUAL TRADE FAIR 2022
26 AUGUST – 01 SEPTEMBER 2022
APPLICATION FORM – HYBRID EXHIBITION

Kindly cross with an (X) where applicable

Are you exhibiting:

- Normal / Conventional Trade Fair
 Virtual Trade Fair
 Both

1. EXHIBITOR'S INFORMATION: (Kindly cross with an(X) where applicable)

Company Name			
Contact Person			
Job Title			
Nature of Business <i>(give a brief description of your business)</i>			
CONTACT DETAILS	Postal Address:	Tel No.:	
	Fax No.:	Mobile No.:	
	Email:	Website address:	
Country of Origin <i>(for foreign exhibitors only)</i>			

**A SEPARATE APPLICATION FORM MUST BE COMPLETED FOR EACH EXHIBITION SPACE/ HALL
PLEASE INDICATE WITH A CROSS (X) ON THE APPROPRIATE COLUMN.**

2. INDOOR STANDS: Please tick in the appropriate box

2.1 Queen's Hall 3x3m² @ N\$ 5,000.00		2.2 King Kauluma' s 3x3m² @ N\$ 3,500.00	
2.3 Headmen's Hall 3x3m² @ N\$ 3,000.00		2.4 Traditional Tent @ N\$ 500.00 <i>(Please attached ID copy)</i>	
2.5 Fish Hall 3x3m² @ N\$ 5,000.00		2.6 Virtual Premium @ N\$ 9,800.00 Standard exhibition booth@ N\$ 5,500.00	
NB: Number of stalls required		Total amount Payable N\$	
DO YOU REQUIRE WHITE SHELL HARDBOARD PARTITIONING (CARPETING AUTOMATICALLY INCLUDED)? COST OF BREAKING DOWN THE STAND BUILT BECAUSE OF WRONG MARKING OF THIS FORM WILL BE BORNE BY THE EXHIBITOR.		YES	NO
Note: Not applicable to SME tent			
Do you require Exhibitor's name board positioned above the exhibition stand (printed in black/white)?		YES	NO

3. **OUTDOOR STANDS:** Please cross (X) in the appropriate box

3.1 Open Stand Cat A: 6 – 9m ² @ N\$ 2 500.00		3.2 Open Stand Cat B: 18m ² @ N\$ 3 500.00		3.3 Open Stand Cat C: 36m² @ N\$ 7 000.00	
3.4 Open Stand Cat D: Fish Hall only 36m ² @ N\$ 7 000.00		3.5 Open Stand Cat E: Kidz Entertainment 81m ² @ N\$ 7 000.00		3.6 Open Stand Cat E: 81m² @ N\$ 15 000.00	
3.7 Open Stand Cat G: 150m ² @ N\$ 18 000.00					
Number of stands required:				Total amount payable N\$:	

4. **AGRICULTURAL SHOW**

6-9m ² @ N\$ 2 500.00	YES	NO
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5. **EXHIBITION CATEGORY:**

The product/service sector's I/we wish to exhibit is (Please tick the appropriate category)

Art/Craft/Pottery	Agricultural	GRN/Ministry/ Office/ Depart	Beauty Products	Clothing & Textile
Medical/Pharmaceutical/ Allied Services	Education	Amusement	Electronics	ICT Services
Financial Services	Media	Automotive	Manufacturing	Kitchenware
Regional/Local Authorities	Industrial	Banking	Non-Banking Financial Inst	
Stationery/Publishing	Furniture	Toys	Tourism/Hospitality	Food/ Beverages
Transport	Energy	Real Estate/ Properties	Mining	Fisheries/ Marine

Other, please specify:

6. **ADDITIONAL INFORMATION: EXTRA'S**

- The submission of an application form **does not** guarantee the applicant an exhibition booth/stand/space.
- Successful applicants will be notified as from **30 May, 2022**.
- The deadline for payment of exhibition stands **30 June, 2022**.
- Bookings shall only be confirmed once actual payment has been received.
- Applications for extra entry and vehicle passes must be submitted on or before **15 July, 2022** while payment should be done on or before **August 15, 2022**. No extra passes shall be issued without full payment.
- Limited tables are available for rental, for the duration of the fair. Only **one** table per exhibition stand, up to a maximum of **two** tables for more than one stand, shall be allowed.

<p>The standard exhibition price includes:</p> <ul style="list-style-type: none"> • The exhibition space (up to 9m²), • 2X Exhibitor's Passes and 1X Vehicle Pass ONLY (N/A to SME Tent) 	<p>ONLY 2X additional Exhibitor's Pass @ N\$180.00 can be ordered per stand.</p>	<p>ONLY 1X additional Vehicle Pass @ N\$ 180.00 can be ordered per stand.</p>	<p>Access Pass Booklet (14X paged) @ N\$ 240.00 PS: Each pass is valid for one entry ONLY.</p>
<p>Rental fee per table @ N\$ 70.00 for the duration of the Fair.</p>	<p>Special Exhibitor's Pass @ N\$ 360.00</p>	<p>Special Vehicle Pass @ N\$ 360.00</p>	<p>Rental of Conference Hall (2x hour session) @ N\$1, 150.00</p>

OATF RESERVES THE RIGHT TO ALLOCATE ME/US IN THE APPROPRIATE PRODUCT GROUPING AREA FOR EXHIBITION. I/WE ACCEPT THE TERMS AND CONDITIONS OF THE ONGWEDIVA ANNUAL TRADE FAIR AND CONSIDER OURSELVES CONTRACTUALLY BOUND BY THESE.

Signature: _____ Name in Print: _____ Date: __/__/__

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